

Absolute Au Pairs

For peace of mind childcare

Cell: 079 303 1779 Fax: 0866 088 246 E-mail: info@absoluteaupair.co.za

Candidate application form

Personal Details:

Name: _____

Date of birth: _____ ID no: _____

Address: _____

Tel(H): _____ Cell: _____

Fax: _____ E-mail: _____

Home Language: _____ Other Languages: _____

Religion: _____

Marital status: _____

Alternate Contact (next of kin):

Name: _____

Contact number: _____

Relation: _____

Do you have any children? _____ If yes, please provide details _____

Do you have a drivers license? _____ If yes, when obtained? _____

Do you have your own reliable vehicle? _____ Have you been in any motor vehicle accidents? _____

Smoker Non-smoker

*Please note smoking is highly frowned upon and preference is always given to non smokers

Are you taking any chronic medication? _____ If yes, please provide details _____

Have you ever been treated for a psychiatric condition? _____ If yes, please provide details _____

Do you have a police record? _____

How did you hear about Absolute Au Pairs? _____

Education:

Qualifications/certificates: _____

First aid certificate? (please note the agency highly recommends a valid first aid course): _____

If yes, when obtained? _____

Have you done any childcare courses? _____

Summary of previous childcare experience:

Family/Institution name:	
Period employed:	
Age of children:	
Contact Details:	
Duties/responsibilities:	
Reason for leaving	

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Tell us about yourself:

Why would you like to take a position as an Au Pair? _____

Do you understand that taking care of children requires dedication, patience and knowledge of first aid? _____

What qualities do you possess to ensure that you will take great care in looking after children? _____

What are your hobbies? _____

Details of position you would like to apply for:

Full time Part time Live in Live out

Permanent (more than 4 months) Temporary

If permanent, would you commit for 1 year? _____

If temporary, please provide details? _____

Area (suburbs) where you would be prepared to work

Kloof/Gillits/Hillcrest/Waterfall	
Westville/Cowies Hill/Pinetown	
Durban North/ Mt Edgecombe/Umhlanga	
Ballito/ North Coast	
Amanzimtoti	
Morningside, Berea, Glenwood	
Other (JHB/ Cape Town)	

Number of children you would feel comfortable with _____

What family structure would you feel comfortable with the?

Any comments

Single mother		
Single father		
Family of another race/religion		
One/both parents work from home		

Hours :

	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
<i>Mornings</i>					
<i>Afternoons</i>					
<i>School holidays</i>					

Any other requirements? _____

Are you prepared to

- * do occasional baby-sitting after hours? _____
- * help with preparation of family meals? _____
- * do occasional grocery shopping for the family? _____
- * bath the children if parents work until late? _____
- * take children to and from school and to extra-mural activities? _____
- * assist with household management tasks? _____

(Please note: You don't *have* to be willing to do *all* of the above to be placed as an au pair. It just helps us with the placement process).

When would you be able to start? _____

What do you expect to be paid per hour? _____ per month? _____

To apply for a position as an Au Pair:

In order to be an outstanding au pair, as well as being great with children you will need to know and understand the following points:

- Creating a safe and secure environment for children to learn and grow
- The importance of good nutrition and choosing healthy options
- How to deal with a sick child. Ensure you have a first aid certificate and know how your employer would like you to deal with sick children.
- Playtime: Balance between free play and structured activities
- Encouraging physical activity and limiting television time

The necessity of excellent parent- carer communication

- 1) Please complete the application form and fax to 0866 088 246 or email to info@absoluteaupair.co.za.
- 2) We will contact you to set up an interview.
(please note although most interviews will take place at the office in Ballito or remotely in Durban North, you will be put forward for family interviews in your area of choice)

NB: When you come for the interview, please bring with you:

- Your completed registration form
- Letter of reference (Professional and Character)
- Copy or original ID/Driver's license
- Copies of certificates (matric, first-aid, other)
- R100 Administrative Registration fee. (fee covers all agency calls on your behalf, reference checks, family interview process and police clearance if required.)

- **Don't forget to like our Facebook page for current position listings and information:** www.facebook.com/absoluteaupairs
- *A first-aid certificate is highly recommended .
(If you have not done a course recently, we can provide you with contact details of course providers)*

Terms and Conditions

I give permission to *Absolute Au Pairs* to use/divulge my ID number in order to request a criminal record check on my behalf.

I confirm that the information given above is correct and truthful.

I agree that the R100 registration fee paid is never refundable

I vouch to give of my best at all times, to be a reliable, dedicated and caring child minder and to ensure the safety of the children entrusted to me at all times.

I agree that *Absolute Au Pairs* shall negotiate employment on my behalf and that other than my interview with possible employers; I shall not enter into any communication with them until my employment with such family is confirmed by *Absolute Au Pairs* or unless agreed upon by *Absolute Au Pairs*.

I further agree that I shall not begin any duties with a family until such time as all paperwork has been completed , ie, contract signed by both parties and placement fee paid in full by the employer to *Absolute Au Pairs*.

Signature

Date

